Course Overview

Michigan Department of Community Health and Michigan Virtual University present *Using the UB 92 Form for Medicaid Claims.* This free Web-based course teaches billers how to complete a Medicaid claim using the UB 92 form.

System Requirements

Hardware Requirements
Windows 95/98/2000/NT
Pentium Processor
32 mg RAM
56k modem
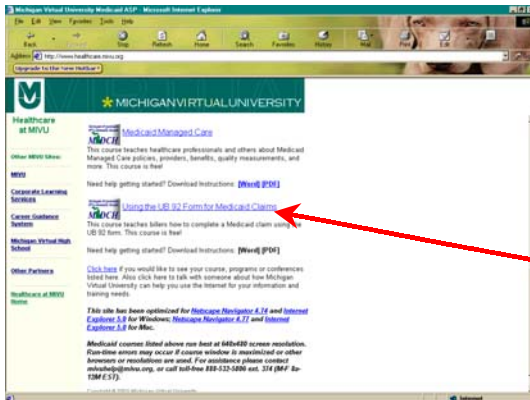640x480 screen resolution

Windows Software Requirements
Internet Explorer 5.0 or higher
-or-
Netscape Navigator 4.74 or higher

Mac Software Requirements
Internet Explorer 5.0 of higher
-or-
Netscape Navigator 4.77 or higher

Note: For optimal performance, we do not recommend using Internet Explorer 6.0 or Netscape Navigator 6.0.

Registration & Getting Started

To register for the course, visit healthcare.mivu.org and click on the MDCH *Using the UB 92 Form for Medicaid Claims* link.

If you've accessed MVU/MDCH courses in the past and already set up an account, click on *I have an account* to register and login. If you're a new user, you'll need to set up an account. Follow the *I need an account* link.
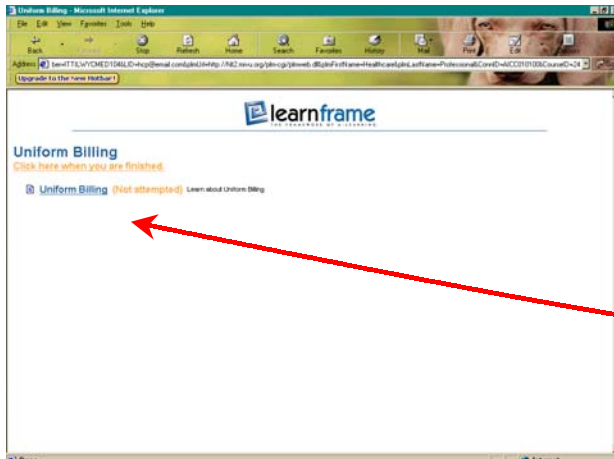
To create your MVU account, just fill out the Profile Information fields and click *Finish Now*.

Next, click on *Browse Catalog* to see a list of all of the available MVU/MDCH Healthcare courses.

Next, you may either follow the *Using the UB 92 Form for Medicaid Claims* link for a course overview, or click on *Take It Free!* to go directly to the course launch page.
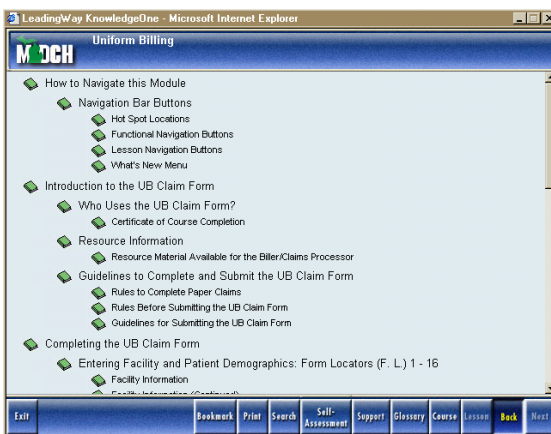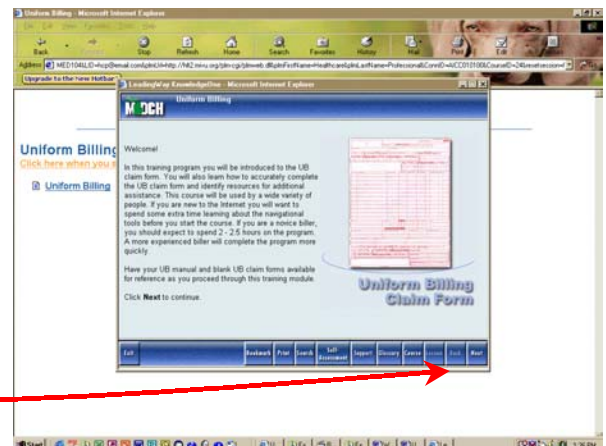
To launch the course, click *Start*…

…follow the course title link…
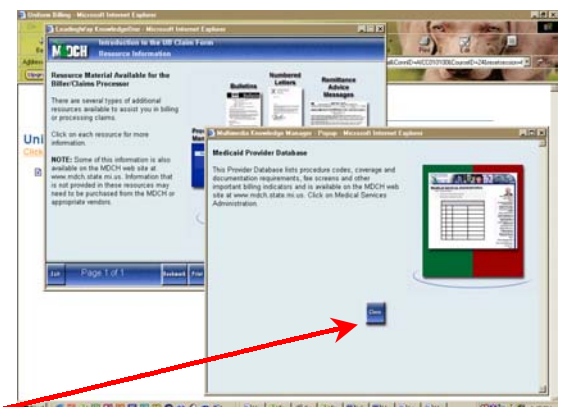
…and you're in! It's that easy.

To begin the training, click the *Next* button.

At the *Table of Contents*, you can peruse the course modules. Each is hyperlinked for quick and easy access to content.

Each module features easy-to-follow instructions and links to pop-up windows.
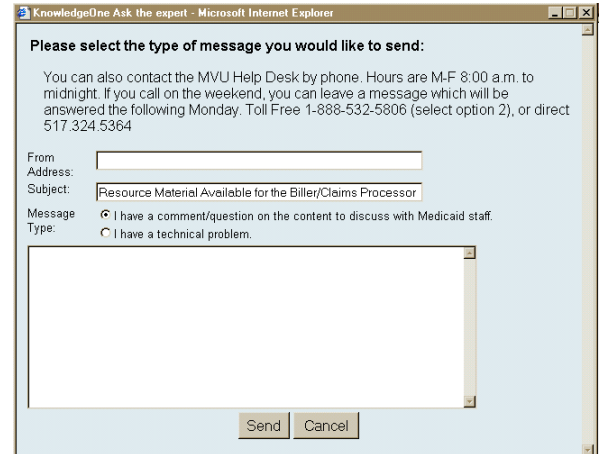
Pop-up windows offer additional, in-depth information about a particular topic in the course. When you're finished with a pop-up, just click the *Close* tab

Trouble Shooting

If you need help at any time during the course, click on the *Support* tab. Simply fill in the pop-up form — be sure to include your email address — and click *Send*. A trained technician will respond to your inquiry within 24 hours.

Still have questions or need assistance? Contact the **MVU Help Desk** @ 888.532.5806 option 2 or mivuhelp@mivu.org. Our trained problem solvers are available Monday through Friday 8:00am – Midnight, and Saturday and Sunday 10:00am – 4:00pm.

Please select the type of message you would like to send:

You can also contact the MVU Help Desk by phone. Hours are M-F 8:00 a.m. to midnight. If you call on the weekend, you can leave a message which will be answered the following Monday. Toll Free 1-888-532-5806 (select option 2), or direct 517.324.5364

From Address:

Subject: Resource Material Available for the Biller/Claims Processor

Message Type:
- ⦿ I have a comment/question on the content to discuss with Medicaid staff.
- ○ I have a technical problem.

Send   Cancel